

Village of Mazon Board Minutes  
October 14, 2024

The meeting was called to order at 6:00 pm on October 14, 2024.

Present were: Jeff Marques, Melanie Murphy, Dalton Misener, Kirk Houchin, Kris Webster, Diane Punke, Roland Tondini, John Frederick, Larry Pastick, Tim Stiles, Chris Dearth, Tim Hejny

Absent were: Rachel Carrell

The minutes for September 23, 2024, were presented for approval. **D. Misener made a motion to approve the September 23, 2024, minutes as presented. The motion was seconded by D. Punke. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The Liquor Committee minutes for September 20, 2024, were presented for approval. **D. Misener made a motion to approve the September 20, 2024, Liquor Committee minutes as presented. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The Personnel Committee minutes for October 1, 2024, were presented for approval. **D. Misener made a motion to approve the October 1, 2024, Personnel Committee minutes as presented. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The bill list for October 14, 2024, was presented for approval. **K. Webster made a motion to approve the bill list for October 14, 2024, as presented. The motion was seconded by K. Houchin. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Treasurer:**

The September 2024 Treasurer Report was not ready for review.

J. Marques presented the levy projections to the board. The board discussed. **D. Punke made a motion to set the levy at 4.99%. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Secretary:**

M. Murphy reported to the board that the quarterly taxes have been completed and submitted. She also submitted the FY24 audit report to The Economic Development Group. She informed the board that she issued a check to Tri-County Management for their audit services. Total cost was \$11,500.00 for the FY24 audit, \$2,200 for the TIF audit, and \$200 for the tax levy projections. Total cost was \$13,950.

M. Murphy also stated that last weekend, Eddie Wendler and Brown Technologies, LLC worked on getting the Comcast Fiber service available out to the sewer plant and pumphouse. She explained that they ran into a problem and it was connected to the proper equipment and network but had no dial tone. M. Murphy state she open a ticket with Comcast customer service to resolve the issue.

**Public Comment:**

K. Houchin stated that a resident has brought to his attention that the Summer of 2026 is Village of Mazon's Sesquicentennial. The board discussed starting an independent committee to plan a celebration.

D. Punke asked if letters were sent out for unkept yards around the village. J. Marques he thinks before letters are sent out, the board should try to reach out to residents about the concern. The board discussed making a list of properties.

**President:**

J. Marques reminded the board that the Grundy Eunoia Wellness Center will be having their ribbon cutting and open house on Thursday, at 4:00 pm until 7:00 pm.

**Committee Reports:**

Nothing at this time.

**Old Business:**

Nothing at this time.

**New Business:**

The board discussed the MVK Christmas Basket Project. **D. Punke made a motion to donate \$1,000.00 to the MVK Christmas Basket Project. The motion was seconded by D. Misener. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The board agreed to provide Public Works employee Marc Milburn with a cell phone.

The board discussed the 2025 IML Risk Management Association Annual Contribution. If paid in full the cost is \$40,954.83. **D. Misener made a motion to pay the 2025 IML Risk Management Association annual contribution of \$40,954.83 in full. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**K. Webster made a motion to sign the Grundy County Animal Control Intergovernmental Agreement. The motion was seconded by D. Punke. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

An Ordinance Amending the Village of Mazon Municipal Code Related to Contractor Registration Requirements was presented for consideration. J. Marques explained the new ordinance states that the village does not require bonds unless the work is being done for the village. **D. Misener made a motion to approve An Ordinance Amending the Village of Mazon Municipal Code Related to Contractor Registration Requirements. The motion was seconded by D. Punke. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**D. Misener made a motion to hire Logan Jacobsgaard as a full-time Public Works employee. The motion was seconded by D. Misener. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

M. Murphy explained to the board that she has been in contact with the State of Illinois Department of Innovation & Technology to help us get set up with the State CrowdStrike Protection System. CrowdStrike is a cyber security company that offers different solutions for state and local governments. She stated that Mazon qualifies to receive these services with funds from Illinois State & Local Cyber Security Grant Program. This grant would provide coverage until mid 2026. **D. Misener made a motion to approve the Illinois State & Local Cyber Security Grant Program Agreement/CrowdStrike. The motion was seconded by K. Houchin. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

#### **Director of Public Works:**

J. Frederick reported to the board that Spring Grove Nursery planted the donated trees on Grand Ridge. He stated a leak was discovered at the old elevator and that they were able to dig it up, replace the box, and get it shut off. He reported the transfer pump for 21 was installed and works but they need to replace the other transfer pipe and add in check valves before it can be put into service. J. Frederick stated that Cummings came out and did generator maintenance. He added that they may need to replace the panel at the sewer plant. Cummings believes that may be what is causing it to not automatically kick on when needed.

J. Frederick informed the board that they conducted hydrant flushing and graveled the shoulders on Grand Ridge. He stated he contacted FS regarding donating cups and plates for the hot dog give away at the American Legion on Halloween. J. Frederick reported that Maquire came and cleaned small water tower. He said they will fill, drain, refill, get tested and have the tower back in service late this week or early next week. He also stated Gasvoda is scheduled for flow meter calibration on October 25.

D. Misener asked J. Frederick to call and get an update on fixing high service pump 2.

D. Punke asked J. Frederick if there was any unnecessary over-time. J. Frederick stated he had 2 call ins last pay period.

#### **Chief of Police:**

L. Pastick reported to the board. He stated there have been 86 traffic stops this year to date. He informed the board that Scott Benson of Benson Insurance is presenting a grant request to the Crime Stoppers Board of Directors for Flock Safety cameras for Mazon PD, at the next Crime Stoppers Directors meeting.

#### **Zoning:**

T. Stiles reported to the board that he has 6 open permits. He stated the house on 7<sup>th</sup> St permit will go into next year. He stated the Pfeifer's new building has a couple more inspections.

#### **Engineer:**

T. Hejny stated that he doesn't have anything to report on this week but will be ready to give update on new water plant next meeting.

#### **Attorney:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 6:55 pm. The motion was seconded by D. Punke. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**



**Committee Reports:**

D. Misener reported the park committee is still waiting for prices for the pickleball courts. He stated He is having trouble finding a local black top company.

**Old Business:**

Nothing at this time

**New Business:**

**D. Misener made a motion to pay for the Village to gain membership to the Grundy County Historical Society. D. Punke seconded the motion. Roll was taken; D. Misener-Yes, K. Houchin-Abstain, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

L. Johnson, 708 North St, requested a one-time adjustment to her water/sewer account from the Board. Her average bill is \$96.48 per month and her current bill is \$479.08 due to leak. **D. Punke made a motion to make a one-time adjustment to her account from \$479.08 to her average bill of \$96.48. This would result in a forgiveness of \$382.60 on her water bill. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

T. Hejny presented an invoice from Opperman Construction Co. for the sewer pond project to the board. He stated that the final invoice is about 13% more than the original contracted price.

C. Dearth recommends a change order due to the price being higher than original contract before paying this invoice. **The board agreed and decided to table this item.**

**Director of Public Works:**

J. Frederick reported the hydraulic tank for the yellow dump truck has been painted, reinstalled, and is Operational but now the oil pan is leaking and will be repaired before the beginning of the snow season. He informed the board that he mailed in the certification letter on the lead copper samples and hand delivered the test results to participating home owners. He stated the EPA rejected our lead copper inventory due to being submitted in the wrong format. With Melanie's help we changed it to the correct format and resubmitted. He finished and submitted the lead copper site plan to the EPA also. He informed the board that well 16 was pulled , inspected, reseated, and the hold down was installed. It was chlorinated and sampled and currently back in service. Hydraulic lines on the grader

were replaced. He stated public works has began painting lines in town and should be completed tomorrow. The battery on the white truck went bad and was replaced. The battery on the backhoe also needs replaced and he plans on replacing that this week. J. Frederick reported he was contacted by the homeowner at 503 7<sup>th</sup> St while out trimming trees. Homeowner was concerned about a hackberry tree in front of his house. He contacted Precision and they said tree is dying and needs removed. The price for that tree is \$850.00 for removal and grinding. He was also contacted by owner 607 Depot St about a big oak tree that had a hanging limb detached over the road. He contacted Precision to remove it and he recommended removal of this tree also. Price for removal and grinding of oak is \$1000.00. **Board agreed to cut both down.**

**Chief of Police:**

L. Pastick reported numerous traffic stops in the village. Pastick reported the July citation fees Received. He stated he was still working on finding funding for flock cameras. L. Pastick also questioned whether the village needed an ordinance regarding abandoned vehicles as there is not one currently.

**Zoning:**

T. Stiles reported that he has issued several new permits. He listed 1 fence, 2 roof, 1 solar, and 1 chicken permit. He stated that the 2 roof permits were complete.

**Engineer:**

T. Henjy reported that the MFT contract has been signed and sent to IDOT.

**Attorney:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 7:10 pm. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**