

Village of Mazon Board Minutes  
November 25, 2024

The meeting was called to order at 6:00 pm on November 25, 2024.

Present were: Jeff Marques, Melanie Murphy, Rachel Carrell, Dalton Misener, Kirk Houchin, Kris Webster, Diane Punke, Roland Tondini, John Frederick, Larry Pastick, Chris Dearth, Tim Hejny, Tm Stiles

The minutes for November 12, 2024, were presented for approval. **D. Misener made a motion to approve the November 12, 2024, minutes as presented. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The Personnel Committee minutes for November 6, 2024, were presented for approval. **K. Houchin made a motion to approve the November 6, 2024, Personnel Committee minutes as presented. The motion was seconded by R. Tondini. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The Park Committee minutes for November 6, 2024, were presented for approval. **D. Misener made a motion to approve the November 12, 2024, Park Committee minutes as presented. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The bill list for November 25, 2024, was presented for approval. **D. Misener made a motion to approve the bill list for November 25, 2024, as presented. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Treasurer:**

R. Carrell reported that two CDs up for renewal. CD# 73302000 for General Infrastructure in the amount of \$42,938.33 is due on December 7, 2024, and is currently getting 5.25% at American Commercial Bank & Trust. First American is offering 4.22% for 6 months or 4.15% for 12 months. SOCU is currently offering 4.15% for 16 months or 3.80% for 22 months.

CD# 73301400 for Police Vehicle in the amount of \$10,468.03 is due on December 7, 2024, and is currently getting 5.25% at American Commercial Bank & Trust. First American is offering 4.22% for 6 months or 4.15% for 12 months. SOCU is currently offering 4.15% for 16 months or 3.80% for 22 months.

The board discussed the options and decided to check with other financial institutions before deciding on renewal of CDs.

R. Carrell reported overtime hours for pay period ending November 10, 2024.

The October 2024 Treasurer Report was presented for approval. **D. Misener made a motion to approve the October 2024 Treasurer Report as presented. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Secretary:**

Nothing at this time.

**Public Comment:**

Nothing at this time.

**President:**

Nothing at this time.

**Committee Reports:**

K. Houchin stated he will be sending out an email to confirm date for next quarterly reviews.

**Old Business:**

Nothing at this time.

**New Business:**

D. Misener discussed the Park Committee's recommendation for park usage policies and reservations. J. Marques asked to see the new forms and policy. D. Misener stated that the forms are the same as they were this past summer when they had meetings and made them. J. Marques stated that he would be more comfortable having these things present so they can be looked at by the board before they are voted on to approve. Park Committee members decided to table this until next meeting so they can bring all information to the meeting.

K. Houchin stated that the Personnel committee recommends giving Logan Jacobsgaard a \$2.00 an hour wage increase and giving all other employees a 3% wage increase to take effect January 1, 2025. J. Marques asked if this 3% wage increase was a cost-of-living raise. K. Houchin replied that cost of living is part of the wage increase. J. Marques stated that the current rate of inflation in Illinois is 3.5%, and noted that a 3% wage increase doesn't even account for that and leaves no room for performance raises. K. Houchin stated that the committee met and discussed all factors and stated that 3% was the agreed upon wage increase. K. Houchin also stated that the committee recommends increasing the clerk salary from \$1,800.00 to \$3,000.00 annually.

K. Houchin explained more about the quarterly reviews and what they are looking to accomplish with holding them quarterly.

**K. Houchin made a motion to increase the clerk salary to \$3,000.00 beginning May 1, 2025. The motion was seconded by D. Misener. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**D. Misener made a motion to give a 3% increase to the hourly wages of Melanie Murphy, John Frederick, Larry Pastick, and Marc Milburn to take effect January 1, 2025. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**K. Webster made a motion to give a \$2.00 an hour wage increase to Logan Jacobsgaard to take Effect January 1, 2025. The motion was seconded by D. Misener. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The board tabled Locis 8.

**Director of Public Works:**

J. Frederick reported to the board that they bought and installed new heaters in the lab building and pumphouse. J. Frederick stated that he installed the air relief valve on high service pump 2, but because when high service pump 1 runs, it creates a vacuum causing the system to suck air through the air relief valve. He added that he is currently working with another valve company to try and come up with a solution.

J. Frederick informed the board that the spreader, auger, and plow are now on the yellow dump truck. He also stated that the starter on the yellow dump went out and has been replaced and that some hydraulic adjustments that needed to be made were done and its ready for snow.

J. Frederick stated that he is still working on setting up the fluoride profile. He stated that we did not receive everything we needed but it has been ordered and as soon as everything is received, we will continue to work on that. He also informed the board that the wells have been winterized for the year.

R. Tondini asked J. Frederick about Marc Milburn CDL classes. J. Frederick stated that it is a matter of finding a class. R. Tondini expressed concerns about not having a second employee with a CDL for the winter. J. Frederick informed R. Tondini that municipalities in Illinois do not require a CDL to operate a blow during a snow event. The board requested J. Frederick to follow through with finding a class to get Marc's CDL.

**Chief of Police:**

L. Pastick reported to the board. L. Pastick stated that he has 108 traffic stops to date. He stated that Grundy County Heroes Helpers is set for December 7, 2024. L. Pastick informed the board that we are in need of redaction software for the BWC for FOIA requests.

L. Pastick informed the board that according to documentation, the Mazon Police Department has a Remington 870 Shotgun, which he has not been able to locate. J. Marques stated that he is positive we have it and that it should be a hard case. L. Pastick stated that there is no hard case with that particular gun. J. Marques stated that he could reach out to the past Mazon Police Chiefs to ask about the gun.

J. Marques asked L. Pastick about his hours. L. Pastick stated that he will begin working some 10am-6pm shifts a couple days a week. J. Marques then asked if L. Pastick will be working any weekend shifts. L. Pastick stated that he is on call every weekend.

**Zoning:**

T. Stiles reported that the building located at 518 Depot St is doing plumbing work and does not have a permit. He stated that he will try to get ahold of the owner to inform him of the necessary permits required.

**Engineer:**

Nothing at this time.

**Attorney:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 6:40 pm. The motion was seconded by K. Webster. Roll was taken. D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**