

Village of Mazon Board Minutes

November 24, 2025

The meeting was called to order at 6:00 pm on November 24, 2025.

Present were: Jeff Marques, Melanie Murphy, Rachel Carrell, Jared Kowalewski, Kirk Houchin, Pam Pastick, Kris Webster, Diane Punke, Roland Tondini, Larry Pastick, John Frederick, Chris Dearth, Tim Hejny

The minutes for November 10, 2025, were presented for approval. M. Murphy stated that she has corrected the minutes. **R. Tondini made a motion to approve the corrected November 10, 2025, minutes as presented. The motion was seconded by D. Punke. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The bill list for November 24, 2025, was presented for approval. **D. Punke made a motion to approve the bill list for November 24, 2025, as presented. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

Treasurer:

R. Carrell reported that 4 CD's are up for renewal. CD# 2024 for the Audit fund is due 12/3/2025. It is currently at SOCU and has \$22,230.05. SOCU is offering to renew this CD for 13 months at 3.95%. **K. Webster made a motion to renew CD# 2024 at SOCU for 13 months at 3.95%. The motion was seconded by D. Punke. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

CD# 2023 for the TIF fund is due on 12/3/2025. It is currently at SOCU and has \$111,728. SOCU is offering to renew this CD for 13 months at 3.95%. **J. Kowalewski made a motion to renew CD# 2024 at SOCU for 13 months at 3.95%. The motion was seconded by R. Tondini. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

CD# 73302000 for the General Infrastructure fund is due on 12/7/2025. It is currently at American Commercial Bank & Trust and has \$44,977.31. ACB&T is offering to renew for 12 months at 3.70%. R. Carrell also recommended adding \$5,000.00 to that CD. P. Pastick asked if R. Carrell checked other financial institutions. R. Carrell stated that she did, and SOCU has the highest rates right now. P. Pastick asked why we don't put all the CDs there is it's the highest. D. Punke stated that the village does not want all their CDs at one institution. **K. Webster made a motion to renew CD# 73302000 at ACB&T for 12 months at 3.70% and add \$5,000.00. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

CD# 73301400 for Police Vehicle is due on 12/7/2025. It is currently at ACB&T and has \$16068.57. ACB&T is offering to renew it for 12 months at 3.70%. R. Carrell also recommended adding \$5,000.00 to that CD. **K. Houchin made a motion to renew CD# 73302000 at ACB&T for 12 months at 3.70% and add \$5,000.00. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The October 2025 Treasurer's Report was presented for approval. **D. Punke made a motion to approve the October 2025 Treasurer's Report as presented. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

Secretary:

Nothing at this time.

Public Comment:

J. Kowalewski asked how often the village purchases a new police cruiser. J. Marques stated that usually it is replaced every 10 years, depending on condition and mileage. J. Kowalewski asked how old the current one is. It was stated that the current police cruiser is a 2020.

President:

J. Marques stated that he not will be at the next board meeting. He added that employee Christmas gifts need to be discussed and voted on at the next meeting. Last year the village gave a \$200.00 gift for employees. The board agreed to give the same gift this year.

J. Marques also stated that water/sewer committee, zoning committee, and personnel committee need to meet. The committees agreed to meet and set meeting dates.

Committee Reports:

Nothing at this time.

Old Business:

Nothing at this time.

New Business:

D. Punke made a motion to approve An Ordinance Authorizing the Levy and Assessment of Taxes for Fiscal Year 2025-2026 for the Village of Mazon. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.

Director of Public Works:

J. Frederick reported that the plow for the yellow dump has been sandblasted. Rust holes cut out, and new steel welded onto it. It has been sealed and painted. The yellow dump will also be done this week. We have put a lot of time into the east bank of Primrose. The lead samples for schools and daycares have been done for the year. J. Frederick informed the board that they had a nipple fail on the HSP2 air relief valve. When they were changing that out, the top check valve had cracked causing the pump to suck air. The issue was figured out, and a new check valve was ordered. We are currently running off a single HSP.

Chief of Police:

L. Pastick reported to the board. E-Ticket training was completed. He informed the board about a new required policy. He also inquired about an electric scooter ordinance.

Zoning:

T. Stiles printed an updated permit list for the board.

Engineer:

Nothing at this time.

Attorney:

Nothing at this time.

K. Webster made a motion to adjourn at 6:40 pm. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.

