

Village of Mazon Board Minutes  
May 28, 2024

The meeting was called to order at 6:00 pm on May 28, 2024

Present were: Jeff Marques, Melanie Murphy, Rachel Carrell, Dalton Misener, Kirk Houchin, Diane Punke, Ed Emrich, John Frederick, Larry Pastick, C. Dearth, T. Hejny, Tim Stiles

Absent were: Kris Webster

Guest: Jeremy Snyder

The minutes for the May 13, 2024, last meeting of FY24, were presented for approval. **D. Misener made a motion to approve the May 13, 2024, last meeting of FY24, minutes as presented. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The minutes for the May 13, 2024, first meeting of FY25, were presented for approval. **D. Misener made a motion to approve the May 13, 2024, first meeting of FY25, minutes as presented. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The bill list for May 28, 2024, was presented for approval. **E. Emrich made a motion to approve the bill list for May 28, 2024, as presented. The motion was seconded by K. Houchin. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Treasurer:**

R. Carrell reported that CD# 73300172 of \$174,000.00 for the Sewer Fund at American Commercial Bank and Trust is due May 30, 2024. This is the CD the board planned to use for the upcoming sewer project. She stated she is requesting approval to close this CD and deposit the \$174,000.00 plus interest into the Village's General Fund account.

**D. Misener made a motion to approve the closing of CD# 73300172 and the deposit of funds to the General Fund account. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The April 2024 Treasurer Report was presented for approval. **D. Punke made a motion to approve the April 2024 Treasurer Report as presented. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Secretary:**

M. Murphy reported that she received notice that the rates included with the Intergovernmental Cooperation Agreement for Local Government Health Plan were not accurate. The rate actually went down another 7% in addition to the 15% decrease.

M. Murphy also reported that the contractors from Comcast came last week to survey the property and building to make a plan as to how the Fiber will be run into the building. That was the first step in the process to switching to Comcast's Fiber Program.

M. Murphy stated that she spoke with Eddie Wendler briefly on Thursday last week regarding Board Members email addresses. There have been a lot of spam emails and we discussed switching everyone to an actual Village of Mazon domain email address.  
The Board agreed.

**Public Comment:**

Nothing at this time.

**President:**

Nothing at this time.

**Committee Reports:**

D. Misener spoke on behalf of the Park Committee. He questioned what the board would like to spend on a pickleball net. The board discussed this.

C. Dearth presented a letter that will be sent to organizations, that have previously and currently used Mazon Park property, to inform them that the Village is revoking all prior authorization that was previously granted, while the Village establishes rules and regulations for third party use. The Park Committee will meet in the upcoming weeks to work on these policies.

J. Marques requested the Zoning Committee set a meeting date to discuss the recommendations of the Zoning Board and set regulations for the Zoning Text Amendment-Pole Mounted Solar Devices.

**Old Business:**

Nothing at this time

**New Business:**

**The Board decided to table the Zoning Board recommendation for Zoning Text amendment for Pole-Mounted Solar Devices**

C. Dearth presented an Ordinance making appropriations for the fiscal year beginning May 1, 2024 And ending April 30, 2025. **D. Punke made a motion to approve the Ordinance making appropriations for the fiscal year beginning May 1, 2024 and ending April 30, 2025. This motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Jeremy Snyder of the Mazon Fire Department was present to talk to the Board about "Mazon Fun Days" to be held on July 13, 2024 at 9:00 am. He stated that this year they would like to hold their event at Mazon Centennial Park. The Fire Department has no intention of any road blocks or closure. They will have a vendor fair, kiddie water fights, bags tournament, BBQ Cook-off, and an antique tractor show. The board explained that they require the Fire Department to fill out a request form for park usage and also require a certificate of liability insurance. **D. Punke made a motion to approve the Mazon Fire Department's usage of Mazon Centennial Park for "Mazon Fun Days" with the stipulation that all forms and documents are returned to Village Hall before the event. The motion was seconded by K. Houchin. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

J. Marques and the board discussed new flooring for the Village Hall. J. Marques recommended vinyl flooring throughout the office areas, kitchen, and hallway and possibly recarpeting the board meeting room. The board requested getting quotes for vinyl with carpeting and vinyl only. J. Marques will call Dandy Floor Covering to come out to give us bids. Once we receive bids, the board will discuss again.

J. Marques informed the board about Park Street Church's 2<sup>nd</sup> Annual Party at Park Street Church to be held on June 22, 2024 from 3:00 pm – 6:00 pm. He stated Park Street Church is requesting to close Park Street from the alley, between Hill St and 7<sup>th</sup> St, to 7<sup>th</sup> Street. **D. Punke made a motion to approve Park Street Church's request to close Park Street from the alley to 7<sup>th</sup> Street on June 22, 2024 for Party at Park Street Church. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Director of Public Works:**

J. Frederick reported that they are draining Pond 4 and Opperman Construction is hoping to start the pond rehabs this week. He sent his paperwork and CEU hours to the EPA for his Waste Water License renewal. He informed the board that he and Marc attended a maintenance conference last week in Addison IL.

J. Frederick stated that the CL2 chlorine pump went out at the pump house and he had to purchase a new one. The cost was \$825.00 and it has been replaced. The alleys and cemetery have been graded. He said they graveled the holes on the shoulder of Grand Ridge and the holes in the allies after grading. The cold patching in town is complete.

He also informed the board that the hot water heater at the shed has been purchased and installed.

**Chief of Police:**

L. Pastick reported that he made numerous traffic stops and had a stop sign violation. He spoke to a juvenile on a mini bike. The juvenile was told it is unlawful to drive the vehicle on the road ways.

L. Pastick reported there was 100% compliance from the ordinance violation letters for overgrown Grass sent out by Village Clerk. He also stated that 30 golf carts have been registered as of May 28, 2024.

**Zoning:**

T. Stiles reported that he has issued 5 new permits. He also stated that the residential new construction is getting ready to pour the footing.

**Engineer:**

T. Hejny reported that the bid opening for the MFT Road Project will be June 12, 2024 at 10:00 am.

**Attorney:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 6:47 pm. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**