

Village of Mazon  
Board Minutes  
January 8, 2024

The meeting was called to order at 6:01pm on January 8, 2024

Present were; Jeff Marques, Kim Marques, Melanie Murphy, Rachel Carrell, Dalton Misener, Kirk Houchin, Kris Webster, Diane Punke, Ed Emrich, John Frederick, Larry Pastick, C. Dearth and T. Henjy.

Absent: Jim Matteson

Guest: Nancy Norton Amer of GEDC

The minutes for the December 11, 2023, were presented for review. **K. Webster made a motion to approve the December 11, 2023, minutes as presented. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Abstain, E. Emrich-Yes. Motion carried.**

The Bill list for December 26, 2023 was presented for approval. **D. Punke made a motion to approve the December 26, 2023 bill list. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The Bill list for January 8, 2024 was presented for approval. **D. Misener made a motion to approve the January 8, 2024 bill list. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Treasurer:**

R. Carrell reported that \$5,000.00 was added to CD#73301400 for Police vehicle bringing the total CD to \$10,209.99. \$5,000.00 was added to CD#73302000 for Infrastructure in General Fund bring the total to \$41,849.45. There are no CD's currently due.

The November Treasurer report was presented for approval. **K. Webster made a motion to approve the November 2023 Treasurer report as presented. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The December 2023 Treasurer report was presented for review.

**Secretary:**

M. Murphy reported quarterly taxes and W2's are finished and printed. We are still waiting on access for Social Security to finish the end of year filing. She and Kim are currently working on the budget draft for fiscal year 2025.

**Public comment:**

Nancy Norton Amer of GEDC presented the Village a plaque for the 30 years of being an investor with GEDC. She also discussed the Transportation plan for Grundy County and suggested everyone look at Grundymoves.com.

**President:**

J. Marques announced the annual appreciation dinner will be on January 26, 2024 at 5:30 to be held at Maria's in Morris.

J. Marques announced there will be a bid opening on January 15<sup>th</sup> at 3:00pm for the sewer project. Jeff, John and the engineers will be at the bid opening. There will be a committee meeting on January 17, 2024 at 9:00am to go over the bids received.

**Committee Reports:**

None at this time.

**New Business:**

The Board discussed the need for an IT person and upgraded security for the computer systems. Jeff will meet with Eddy of the ETSB to discuss our options. We were given a quote of \$1300.00 for the software we will need. **D. Misener made a motion to purchase the IT security system software/equipment and move forward with hiring an IT person. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Abstain, E. Emrich-Yes. Motion carried.**

An ordinance approving a cable franchise agreement between the Village of Mazon and Comcast of Illinois VI, LLC was presented. **D. Misener made a motion to approve An ordinance approving a cable franchise agreement between the Village of Mazon and Comcast of Illinois VI, LLC. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Abstain, E. Emrich-Yes. Motion carried.**

**Director of Public Works:**

J. Frederick reported Pump #1 has been rebuilt by HSPI and is back in service. High Service pump #2 has been throttled down from 200 gpm to 160gpm. It ran today and will alternate with HSP #1.

We have received the flanges for the transfer pump and they will be installed as time allows. We are currently working on the backflow device inspections for BSI.

We have been snow plowing and it is going good.

Surf Air came out and replaced a wire at the 100K water tower and now we only have two cameras out. John will contact Surf air to get those cameras back online.

**Chief of Police:**

L. Pastick reported the new radar unit has been installed. He has been watching traffic at the school and found that many of the speeders are the people dropping off and picking up kids at the school. He contacted the Superintendent at the school about this issue. He has handled a few complaints and Ambulance assists.

**Zoning:**

A new permit sheet was presented.

**Engineer:**

T. Henjy reported Jeff, John and himself have been going over the Motor Fuel Project.

**Attorney:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 6:27 pm. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**