

Village of Mazon
Board Minutes
February 26, 2024

The meeting was called to order at 6:00 pm on February 26, 2024

Present were: Jeff Marques, Melanie Murphy, Rachel Carrell, Dalton Misener, Kirk Houchin, Kris Webster, Diane Punke, Ed Emrich, John Frederick, Larry Pastick, T. Hejny, and C. Dearth

Guest: Tyler Carrell and Randy Irvin

The minutes for February 12, 2024, were presented for review. **D. Misener made a motion to approve the February 12, 2024, minutes as presented. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The minutes for January 29, 2024, Park Committee were presented for review. **K. Webster made a motion to approve the January 29, 2024, Park Committee minutes as presented. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The minutes for February 8, 2024, Park Committee were presented for review. **D. Misener made a motion to approve the February 8, 2024, Park Committee minutes as presented. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The Bill list for February 26, 2024, was presented for approval. **K. Webster made a motion to approve the February 26, 2024, bill list. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Treasurer:

R. Carrell reported at American Commercial Bank and Trust CD#73300700 in the Insurance fund in General, comes due on March 1, 2024, in the amount of \$86,863.94. They are offering 5.125% for a 6-month renewal. **K. Webster made a motion to reinvest CD#73300700 for 6 months at American Commercial Bank and Trust with rate of 5.125%. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

R. Carrell reported at American Commercial Bank and Trust CD#733014000 in the TIF Fund, comes due on March 1, 2024, in the amount of \$306,578.62. They are offering 5.125% for a 6-month renewal. **D. Misener made a motion to reinvest CD#733014000 for 6 months at American Commercial Bank and Trust with rate of 5.125%. The motion was seconded by K. Houchin. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

R. Carrell reported at American Commercial Bank and Trust CD#73300100 in the Sewer Fund, comes due on March 1, 2024, in the amount of \$224,824.32. They are offering 5.125% for a 6-month renewal. J. Marques made a recommendation to retain \$174,000 for the upcoming sewer project and reinvest \$50,824.32 at the offered rate. **D. Misener made a motion to retain \$174,000 and reinvest \$50,824.32 in CD#73300100 for 6 months at American Commercial Bank and Trust with rate of 5.125%. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The January Treasurer report was presented for approval. **K. Webster made a motion to approve the January 2024 Treasurer report as presented. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster, D. Punke, E. Emrich-Yes. Motion carried.**

Secretary:

M. Murphy reported she has been working closely with Eddie Wendler getting the Village's equipment set up and connected to the network. M. Murphy stated she is currently awaiting a security code from Comcast so that she can be named authorized agent on account. Once authorized, a new modem will be ordered.

Public comment:

Randy Irvin, Legislative Liaison with State Representative Jason Bunting's office, was there to discuss available resources to community members. Irvin stated they represent the 106th district in Illinois and wants to get word out to community members regarding assistance for multiple needs including saving for college tuition.

Tyler Carrell was present to discuss the water bill for Park Street Church. After monthly water meter reads, it was noted the Park Street Church had high water usage due to an unknown source. The issue has since been resolved. On average their water usage is 3,800 per month, this reading was 18,000. **K. Webster made a motion to make a one-time adjustment to his account in the amount of 3,800 gal. This would result in a forgiveness of 14,200 gal. The motion was seconded by K. Houchin. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

J. Marques discussed a letter that the Village received from MVK School regarding the need to repaint crosswalks and replace signs to ensure children walking to and from school are doing so safely. The board discussed the costs of new signs and the issues faced with repainting crosswalks. J. Marques stated he wants to do research and talk further with Nancy Dillow regarding the requests. The board agreed.

President:

J. Marques reported that Attorney Chris Dearth sent a Notice of Intent for Non-Renewal to Surf Air Wireless. The contract ends May 31, 2024. When the contract ends, Surf Air Wireless will remove all their equipment from Village property. He stated upon termination of the contract the Village of Mazon will be granted sole ownership of all surveillance equipment.

J. Marques reported that at 512 8th Street, there is a Hackberry Tree that is damaged. He stated the tree is split all the way to the ground. He received a quote from Precision of \$700 to remove the split section as it is too damaged and dangerous to leave. The Board agreed that this should be removed.

J. Marques reported he had a conversation with a gentleman from California that is interested in starting a small business in Mazon in the TIF district. He stated he spoke with him regarding TIF application. He is looking forward to hearing more on this idea as a new business would benefit the Village.

Committee Reports:

Nothing at this time

Old Business:

Nothing at this time

New Business:

Kim Marques' resignation as Clerk was brought before the Board. **K. Webster made a motion to accept the resignation of Kim Marques-Village Clerk. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Melanie Murphy's resignation as Deputy Clerk was brought before the Board. **D. Misener made a motion to accept the resignation of Melanie Murphy-Deputy Clerk. The motion was seconded by K. Houchin. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

J. Marques made a recommendation to appoint Melanie Murphy as Village Clerk. **D. Misener made a motion to appoint Melanie Murphy as Village Clerk. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Melanie Murphy was sworn in with the Official Oath of Office by Village President Jeff Marques.

J. Marques made a recommendation to appoint Melanie as Village Collector. **K. Webster made a motion to appoint Melanie Murphy as Village Collector. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

D. Misener made a motion to release the executive minutes identified as 11/06/2000, 12/04/2000, 05/05/2014, 08/07/2017, 05/21/2018, 07/16/2018, 01/07/2019, 03/18/2019, 08/19/2019, 09/16/2019, 02/03/2021, 02/08/2021, 07/26/2021, 09/27/2021, 12/29/2021, 02/08/2022, 08/20/2022, 08,22/2022, 08/27/2022 8:06, 08/27/2022 9:02, 04/05/2023, 04/10/2023, 11/27/2023 as public record and to retain the executive minutes 02/05/2001, 08/10,2012, 04/15/2013, 05/19/2014, 01/15/2018, 02/05/2018, 03/19/2018, 08/06/2018, 08/13/2018, 08/20/2018, 09/04/2018, 10/15/2018, 11/05/2018, 11/19/2018, 01/02/2019, 01/21/2019, 05/20/2019, 07/15/2019,11/18/2019, 07/06/2020, 09/21/2020, 04/05/2021, 05/10/2021, 03/28/2022, 09/26/2022, 11/14/2022, 04/11/2023, 05/08/2023, 06/12/2023 as closed and confidential. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

The board discussed rehiring Richard and Lucille Payne to clean the Mazon Centennial Park and Primrose Park. **K. Houchin made a motion to approve the rehiring of Richard and Lucille Payne at the prior rate of pay, to clean Mazon Centennial Park and Primrose Park. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The need to purchase a new computer and a NAS cloud storage device recommended by the IT Manager was discussed by the Board. The cost of the NAS device is priced at \$700, and the cost of computer was estimated at around \$1000. **D. Misener made a motion to approve the purchase of the new computer and NAS cloud storage device. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Director of Public Works:

J. Frederick reported that he finished all required pesticide training. Once the Department of Agriculture receives application and fees, he will be licensed in general standards, right of way, mosquito, and aquatic pesticide application.

He stated he will be attending a J.U.L.I.E. excavator safety meeting on February 28, 2024. He also informed the Board he is registered for a Class B Water License class on the 7th, 14th, and 21st of March 2024.

He started cold patching major or problematic holes in the village and will continue over the next couple weeks. He reported that an aerator in Pond 2 is out, and he will be working on that this week. Lead copper final report was submitted to the EPA, and he will review revised ruling and resubmit if required to do so.

Chief of Police:

L. Pastick reported he had a lock out, a domestic problem, and 2 assists with an elderly fall. He also reported he completed 32 hours of Juvenile Officer Training on 2/12/24-2/15/24. He is now certified. On 2/19/24-2/23/24 he greeted the children at MVK Elementary School. He thinks the children enjoyed the interaction. He stated he had a meeting with the Grundy County Sheriff and MVK Principle on 2/21/24. He informed the board that public work orange flags and holders will be added to North Street speed limit signs near school.

Zoning:

Nothing at this time.

Engineer:

T. Hejny reported that he is working on the MFT road project. He stated that we are in the planning stage right now. He also informed the Board that he submitted 2 projects on the Village's behalf for a federal grant program. The projects submitted were the upcoming Water Treatment Plant Replacement Project and the Depot Street Improvement Project.

Attorney:

Nothing at this time.

D. Misener made a motion at 6:52 pm to enter into executive session.

1. "Executive session pursuant to 5ILCS 120/2(c)(1) to discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Houchin made a motion to reconvene the regular session at 7:12 pm. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Misener made a motion to adjourn the meeting at 7:13 pm. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.